



THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI  
COUNCIL WORKING SESSION  
AGENDA

Thursday, October 26, 2023, 6:30 P.M.  
Main Level Chambers

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

Pages

1. **CALL TO ORDER AND ROLL CALL**
2. **ADOPTION OF THE AGENDA**  
Draft Motion:  
BE IT RESOLVED THAT the Working Session Agenda dated October 26, 2023 be adopted as presented.
3. **DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
4. **DELEGATIONS/PRESENTATIONS**
  - 4.1 **Registered Delegations - With Presentations**
    1. **Probity Municipal Consulting**  
Organizational Review Process & Timelines  
  
Draft Motion:  
BE IT RESOLVED THAT Council receive the presentation from Probity Municipal Consulting.
  - 4.2 **Invited Presentations**
  - 4.3 **Registered Delegations - Without Presentations**
5. **DISCUSSION ITEMS AND RELATED REPORTS**
  - 5.1 **2023-M-207 - ROMA Conference** 1  
Draft Motion:  
BE IT RESOLVED THAT Council receives the report from the Municipal Clerk regarding the upcoming ROMA Conference 2024.  
  
AND FURTHER THAT the Council for the Corporation of the Municipality of Temagami does hereby direct staff to purchase four tickets at the Early Bird rate for two (2) Council Members and two (2) Senior Staff.
  - 5.2 **2023-M-210 - 2024 Budget Guidelines** 3  
Draft Motion:  
BE IT RESOLVED THAT Council approve the initial use of a 3% increase for preliminary departmental budgets to commence the draft budgeting process for 2024.

5.3	<b>2023-M-211 - Asset Management Update</b>	4
	Draft Motion: BE IT RESOLVED THAT Council receive the Asset Management Plan Report for information.	
6.	<b><u>CORRESPONDENCE</u></b>	
7.	<b><u>UNFINISHED BUSINESS</u></b>	
8.	<b><u>NEW BUSINESS</u></b>	
9.	<b><u>BYLAW</u></b>	
9.1	<b>By-Law 23-1701 - Ad Hoc Committee Terms of Ref. - Waste Transfer Station</b>	11
	Draft Motion: BE IT RESOLVED THAT By-Law 23-1701, being a by-law to establish a Terms of Reference for the Lake Temagami Waste Transfer Station AdHoc Committee, be taken as read a first, second and third time and finally passed this 26th day of October 2023;	
	AND FURTHER THAT this said By-Law be signed by the Mayor and Clerk and recorded in the By-Law Book;	
	AND FURTHER THAT Council select _____ and _____ to sit on the committee as the two members of Council;	
	AND FURTHER THAT The two members of Council named above, be tasked with reviewing the applications and selecting the remaining members of the committee.	
9.2	<b>By-Law 23-1702 - Ad Hoc Committee Terms of Ref. - Parking Stalls</b>	15
	Draft Motion: BE IT RESOLVED THAT By-Law 23-1702, being a by-law to establish a Terms of Reference for the Lake Temagami Parking Stall Administration AdHoc Committee, be taken as read a first, second and third time and finally passed this 26th day of October 2023;	
	AND FURTHER THAT this said By-Law be signed by the Mayor and Clerk and recorded in the By-Law Book;	
	AND FURTHER THAT Council select _____ and _____ to sit on the committee as the two members of Council;	
	AND FURTHER THAT The two members of Council named above, be tasked with reviewing the applications and selecting the remaining members of the committee.	
9.3	<b>By-Law 23-1703 - Building Services Contract</b>	19
	Draft Motion: BE IT RESOLVED THAT By-Law 23-1703, being a by-law to execute a shared service agreement with the City of Temiskaming Shores for Building Services, be taken as read a first, second and third time and finally passed this 26th day of October 2023;	
	AND FURTHER THAT this said By-Law be signed by the Mayor and Clerk and recorded in the By-Law Book.	
9.4	<b>By-Law 23-1704 - To Amend the Purchasing By-Law 14-1170</b>	28

Draft Motion:

BE IT RESOLVED THAT By-Law 23-1704, being a by-law to amend By-Law 14-1170, the Municipal Purchasing Policy, be taken as read a first, second and third time and finally passed this 26th day of October 2023;

AND FURTHER THAT this said By-Law be signed by the Mayor and Clerk and recorded in the By-Law Book.

**9.5 By-Law 23-1705 - OILC Borrowing By-law - Ongoing Capital Works**

30

Draft Motion:

BE IT RESOLVED THAT By-Law 23-1705, being a by-law to enter into a borrowing agreement with the Ontario Infrastructure and Lands Corporation (OILC) for Capital Water and Sewer Works, be taken as read a first, second and third time and finally passed this 26th day of October 2023;

AND FURTHER THAT this said By-Law be signed by the Mayor and Clerk and recorded in the By-Law Book.

**10. NOTICE OF MOTION**

**11. QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA**

**12. CONFIRMATION BY-LAW**

41

Draft Motion:

BE IT RESOLVED THAT By-law 23-1706, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 26th day of October, 2023;

AND FURTHER THAT this said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**13. ADJOURNMENT**

Draft Motion:

BE IT RESOLVED THAT this Council Working Session dated October 26, 2023 adjourn at XX:XX p.m.



Corporation of the Municipality of Temagami

Memo No.  
2023-M-207

**Memorandum to Council**

<b>Subject:</b>	ROMA Conference
<b>Agenda Date:</b>	<b>October 26, 2023</b>
<b>Attachments:</b>	Registration Information

**RECOMMENDATION**

**BE IT RESOLVED THAT** Council receives the report from the Municipal Clerk regarding the upcoming ROMA Conference 2024.

**AND FURTHER THAT** the Council for the Corporation of the Municipality of Temagami does hereby direct staff to purchase four tickets at the Early Bird rate for two (2) Council Members and two (2) Senior Staff.

**INFORMATION**

Over the past several months, the ROMA Board has continued its policy and advocacy development on ensuring rural communities have access to services *Closer to Home*. The ROMA Conference provides participants the same opportunity to advocate for their local needs by gaining insight, education, networking opportunities and access to provincial and federal leaders.

The 2024 ROMA Annual General Meeting and Conference is live and in person. Gather in downtown Toronto with over 1,000 municipal colleagues, provincial and federal elected officials and senior staff for this much anticipated event. The 2024 Conference will have all of the critical rural municipal issues front and center for you to engage, learn, network and bring innovative solutions to your community.

The event runs from Sunday January 21<sup>st</sup>, 2024 through Tuesday January 23<sup>rd</sup>, 2024 at Sheraton Centre Hotel in Toronto. Early Bird registration must be completed by **October 27, 2023**. Registration prices are as follows:

Early Bird rate ends: Friday, October 27, 2023 at 4pm

Registration closes at 11:59 P.M. on Monday, January 15th, 2024.

On-site registration will open on Sunday, January 21st, 2024

<b>Registration Type</b>	<b>Member</b>	<b>Non-Member</b>
Full- Early bird	\$670.00	\$765.00
Sunday- Early bird	\$240.00	\$310.00
Monday- Early bird	\$370.00	\$530.00
Tuesday - Early bird	\$240.00	\$309.00
Full - Regular	\$730.00	\$850.00
Sunday - Regular	\$300.00	\$370.00
Monday - Regular	\$475.00	\$580.00
Tuesday - Regular	\$300.00	\$370.00
Full - Onsite	\$795.00	\$930.00
Sunday - Onsite	\$355.00	\$425.00
Monday - Onsite	\$540.00	\$680.00
Tuesday - Onsite	\$355.00	\$425.00
Student - Non-municipal	n/a	\$350.00
Speaker Upgrade	-	\$470.00
Cancellation	\$95.00	\$100.00

- *Please note all cancellations must be submitted in writing via email to [events@roma.on.ca](mailto:events@roma.on.ca).*
- *Cancellations received prior to 4:00 pm ET, November 24, 2023 will be eligible for a refund less \$95 (member) or \$100 (non-member) (plus HST) administration fee.*
- *Cancellations made after 4:00 pm are non-refundable. Registrations are transferable. An alternate name may be substituted at any time.*

**Respectfully Submitted**



**Rhonda Smith**



Corporation of the Municipality of Temagami

Memo No.  
2023-M-210

**Memorandum to Council**

**Subject:** 2024 Budget Planning

**Agenda Date:** **October 26, 2023**

**Attachments:**

**RECOMMENDATION**

BE IT RESOLVED THAT Council approve the initial use of a 3% increase for preliminary departmental budgets to commence the draft budgeting process for 2024.

**INFORMATION**

In preparation for the 2024 Budget, department heads will be provided a template with the previous year's budget figures to commence the work on the 2024 budgets.

As the asset management plan is still in progress, we may not be able to fully rely upon this to completed the capital budget planning. However, from recent Council discussions, it may be prudent to start working on a 5-year capital plan.

According to the Bank of Canada's Monetary Policy Report from July of 2023 (latest report) - Inflation in Canada and around the world has been coming down. The Bank projects that inflation will stay around 3% for the next year, returning to the 2% target by the middle of 2025.

In the last couple of years, the Municipality has used a 4% increase as the baseline for the new years budget. With the projections from the bank of Canada, the recommendation will be to start with a 3% increase as the baseline.

1. Departments will be requested to ensure 2022 items are submitted as close to the end of the year as possible. This will permit an early estimate of the year end balances.
2. Local Boards, Committees, and Department Heads will be asked to submit their preliminary operating and 5-year capital budgets by January 31<sup>st</sup>.
3. The User fees by-law will be reviewed and recommendations to be brought forward in February.
4. An initial budget is expected to be ready for discussion during March.
5. Area rated user charges will be reviewed and set based on operational and capital replacement costs.

**Respectfully Submitted:**  
**Sabrina Pandolfo**



Corporation of the Municipality of Temagami

Memo No.  
2023-W-211

**Memorandum to Council**

<b>Subject:</b>	Asset Management
<b>Agenda Date:</b>	
<b>Attachments:</b>	Transportation – Replacement Cost Report, Fleet – Assets by Condition Rating and Water Network – Replacement Cost Report

**RECOMMENDATION**

BE IT RESOLVED THAT Council receive the Asset Management Plan Report for information.

**BACKGROUND**

January 1, 2019, Ontario Regulation 588/17 Asset Management Plan (AMP) for Municipal Infrastructure came into effect. The regulation sets out requirements for municipal asset management planning to help municipalities better understand their infrastructure needs and inform infrastructure planning and investment decisions. The regulation is intended to improve the quality and consistency of municipal asset management planning.

Asset management is centered on a framework of five core questions, which provide the foundation for many asset management best practices:

1. What is the current state of my assets?
2. What is my required "sustainable" level of service?
3. Which assets are critical to sustained performance?
4. What are my minimum life-cycle costs?
5. What is my best long-term funding strategy?

On June 27, 2019, Council approved the Asset Management Policy No. 1.3.7 which outlines the goals and objectives of providing the best possible service to residents in a consistent and responsible way that supports a sustainable community. Approving this Policy was the first step in achieving compliance with the requirements of O.Reg. 588/17 made under the infrastructure for Jobs and Prosperity Act, 2015, which defines the legislated deliverable and timeline related to Asset Management Planning for Municipal Infrastructure. The next step required by O.Reg. 588/17 is the preparation of a Council approved AMP to be completed in three phases.

Phase One - to be completed by July 1, 2023 requires an AMP that documents current levels of service and the associated costs to sustain them for what is considered "core" asset systems, per O.Reg. 588/17 (water, wastewater, stormwater, road and bridge infrastructure systems). *(phase one complete, database is supported by Marmak Information Technologies (Balance)).*





Phase Three – to be completed by July 1, 2025 expands upon Phase Two and requires further details about future levels of service and financial plans to deliver these.

I have included a couple reports from our Balance data base.

**Respectfully Submitted**

**Deb Larochelle**



# ASSETS BY CONDITION RATING

No.Of Assets: 5

## FLEET - Vehicle - Heavy Duty Vehicle

ASSET ID	ASSET NAME	CONDITON RATING	CLASSIFICATION	CLASS TYPE	MATERIAL	SURFACE TYPE	PURCHASE PRICE	REPLACEMENT COST	BUDGET ALLOCATION
PWE_02	2007 Cat Dozer	50	Heavy-Duty Vehicle				\$74,272	\$74,272	
PWT_03	2014 Freightliner 114SD	70	Heavy-Duty Vehicle				\$212,983	\$212,983	
PWE_03	2019 Cat Loader/Backhoe	80	Loaders / Backhoes				\$181,500	\$181,500	
PWT_014	2018 Freightliner 114SD	85	Heavy-Duty Vehicle				\$225,732	\$225,732	
PWE_07	2017 Cat Grader	90	Graders				\$409,326	\$409,326	
	<b>Average PCI:</b>	<b>75</b>				<b>TOTALS:</b>	<b>\$1,103,814</b>	<b>\$1,103,814</b>	<b>\$0</b>



# REPLACEMENT COST REPORT

From: To:

ASSET TYPE	ASSET SUB TYPE	SURFACE TYPE	CLASSIFICATION	ASSET CODE	ASSET NAME		Grand Total
Transportation	Road Section	High Class Bituminous (HCB)	Local	RD011_1	Highway 11	\$1,781,120	\$1,781,120
				RD010	Hazel Circle	\$123,840	\$123,840
				RD012	Hillcrest Drive	\$369,600	\$369,600
				RD016_1	Lakeshore Drive Se	\$0	\$0
				RD016_2	Lakeshore Drive - S	\$392,768	\$392,768
				RD016_3	Lakeshore Drive - S	\$319,200	\$319,200
				RD022	O'Connor Drive	\$456,000	\$456,000
				RD025	Poplar Crescent	\$128,000	\$128,000
				RD029	School Road	\$30,800	\$30,800
				RD03	Birch Crescent	\$275,200	\$275,200
				RD033_1	Spruce Drive Segm	\$275,200	\$275,200
				RD033_2	Spruce Drive Segm	\$412,800	\$412,800
				RD039	Wildflower Avenue	\$42,000	\$42,000
				RD04	Cedar Avenue	\$336,000	\$336,000
			RD09	Harmony Avenue	\$67,200	\$67,200	
	Rural		RD020	Milne-Sherman Ro	\$5,040,000	\$5,040,000	
Grand Total						\$10,049,728	\$10,049,728



# REPLACEMENT COST REPORT

From: To:

ASSET TYPE	ASSET SUB TYPE	SURFACE TYPE	CLASSIFICATION	ASSET CODE	ASSET NAME		Grand Total
Water Network	Water Valve	Iron		WM_01	Lakeshore Drive	\$2,500	\$2,500
				WM_010	Railway Road	\$2,500	\$2,500
				WM_011	Springgarden Aven	\$2,500	\$2,500
				WM_012	Sunset Crescent	\$2,500	\$2,500
				WM_013	Sunset Crescent	\$2,500	\$2,500
				WM_015	Wildflower Avenue	\$2,500	\$2,500
				WM_016	Alder Lane	\$2,500	\$2,500
				WM_02	Lakeshore Drive	\$2,500	\$2,500
				WM_03	Lakeshore Drive	\$2,500	\$2,500
				WM_04	Lakeshore Drive	\$2,500	\$2,500
				WM_06	O'Connor Drive	\$2,500	\$2,500
				WM_07	O'Connor Drive	\$2,500	\$2,500
				WM_08	Ojibway Lane	\$2,500	\$2,500
				WM_09	Parkwood Lane	\$2,500	\$2,500
Grand Total						\$35,000	\$35,000



# REPLACEMENT COST REPORT

From: To:

ASSET TYPE	ASSET SUB TYPE	SURFACE TYPE	CLASSIFICATION	ASSET CODE	ASSET NAME		Grand Total
Water Network	Water Valve	Iron		WM_01	Lakeshore Drive	\$2,500	\$2,500
				WM_010	Railway Road	\$2,500	\$2,500
				WM_011	Springgarden Aven	\$2,500	\$2,500
				WM_012	Sunset Crescent	\$2,500	\$2,500
				WM_013	Sunset Crescent	\$2,500	\$2,500
				WM_015	Wildflower Avenue	\$2,500	\$2,500
				WM_016	Alder Lane	\$2,500	\$2,500
				WM_02	Lakeshore Drive	\$2,500	\$2,500
				WM_03	Lakeshore Drive	\$2,500	\$2,500
				WM_04	Lakeshore Drive	\$2,500	\$2,500
				WM_06	O'Connor Drive	\$2,500	\$2,500
				WM_07	O'Connor Drive	\$2,500	\$2,500
				WM_08	Ojibway Lane	\$2,500	\$2,500
				WM_09	Parkwood Lane	\$2,500	\$2,500
Grand Total						\$35,000	\$35,000



## The Corporation of the Municipality of Temagami

### By-law 23-1701

#### Being a By-law to Adopt 'Terms of Reference' for the Ad Hoc Committee of the Mine Landing Waste Transfer Station Administration

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**WHEREAS** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** under Section 238 (2), the Municipal Act, S.O., 2001, c.25, c.M. 45, as amended, requires every municipality and local board to pass a procedure by-law governing the calling, place and proceedings of meetings;

**AND WHEREAS** Ad Hoc Committees provide advice to the Council for the Corporation of the Municipality of Temagami on all matters relating to their respective committee and are comprised of both members of Council and members of the general public;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. That the Terms of Reference attached hereto as Schedule "A" to this bylaw shall govern the Ad Hoc Committee for the Mine Landing Waste Transfer Station Administration.
2. Nothing in this By-law shall be interpreted to conflict with or supersede the Municipality's Procedural By-law; in case of conflict the current Procedural By-law shall take precedence.
3. That this By-law shall repeal and replace any other By-law pertaining to 'Ad Hoc Committee for the Mine Landing Waste Transfer Station Administration' except the Municipal Procedural By-law.
4. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
5. That this bylaw shall come into force and take effect upon final passing thereof.

**Read a First and Second Time this 26<sup>th</sup> Day of October 2023.**

**Read a Third and Finally Passed this 26<sup>th</sup> Day of October 2023.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**'Terms of Reference' for the Ad Hoc Committee of the Mine Landing  
Waste Transfer Station Administration**

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## **1.0 Authority**

The Municipal Act provides the Municipality with the authority to create 'Advisory Committees' for specific purposes and the Municipal Council of the Municipality of Temagami has deemed it advisable to establish an 'Ad Hoc Committee' to consider the Administration of the Mine Landing Waste Transfer Station.

In accordance with the Municipalities 'Procedural By-law', the Ad Hoc Committee is an 'Advisory Committee' authorized by the Council for the Corporation of the Municipality of Temagami and has been established in accordance with these Terms of Reference.

Committee members must be guided by these Terms of Reference and the Code of Conduct for Members of Council and Local Boards.

## **2.0 Purpose, Mandate and Duties**

The purpose of the Ad Hoc Committee is to make recommendations to the Council of the Municipality of Temagami in the 'Administration of the Mine Landing Waste Transfer Station'.

These recommendations should include:

- Considerations for all types of users (permanent residents, seasonal residents, contractors, business owners and visitors)
- Considerations for signage
- Considerations for the care and maintenance of the transfer station
- Alternative methods of administering waste collection for these users
- User fee administration methods.

## **3.0 Composition and Term of Appointments**

The Ad Hoc Committee is to be comprised of:

- Two (2) Permanent Residents of Lake Temagami
- Two (2) Seasonal Residents of Lake Temagami
- Two (2) Members of the Temagami First Nation
- Two (2) Members of Council
- One (1) Lake Temagami Contractor
- One (1) Lake Temagami Youth Camp Operator
- Public Works Superintendent
- By-Law Enforcement Officer

- Municipal Administrator
- Support Staff

The criteria for citizen appointment to the Ad Hoc Advisory Committee includes:

- The ability to represent a broad range of perspectives that reflect the diversity of the community
- An ability to set-aside personal interests for the benefit of the entire community
- An ability to contribute to meeting discussions in a positive, fair and unbiased manner
- Good knowledge and understanding of the ‘Mine Landing’ and its issues
- Good knowledge of the community and its social and economic drivers

Each voting member of the Ad Hoc Committee is an independent representative to the Committee and does not represent the concerns of only one sector or sphere of interest within the community. The Committee members must work together to fulfill the mandate of this Ad Hoc Committee.

A quorum consisting of a majority of the members of the Committee is required for a Committee meeting. Quorum will be based on the number of active members appointed to the Committee. A quorum shall consist of a majority of members.

#### **4.0 Reporting Structure**

The Ad Hoc Committee will provide advice and recommendations to the Council for the Municipality of Temagami. All Ad Hoc Committee minutes, when approved, are to be sent to the Municipal Clerk for recordkeeping purposes and to be included in the next scheduled ‘Regular Meeting of Council’ for information purposes.

#### **5.0 Administration**

All meetings must be conducted in accordance with the Municipality of Temagami’s Committee and Local Board ‘Policy and Procedures’ (procedural By-law). Meetings shall be open to the public except if the subject matter being considered is within a category defined under Section 239(2), (3) or (3.1) of the Municipal Act, 2001, c.25, in which case the meeting may be ‘Closed’.

#### **6.0 Resources**

##### **Lead Department**

The Administration Department will act as the lead Department for the Ad Hoc Committee. Staff from other departments or organizations may attend meetings as required to provide expertise or report on various matters as required and requested.

##### **Secretarial Support**

The Municipal Clerk will provide secretarial support to the Ad Hoc Committee to provide for the general administrative coordination of meetings, including the preparation and distribution of agendas and minutes.



### **Advisory Staff**

Municipal staff shall provide advisory support to the Ad Hoc Committee, including background information, resources and advice to Committee members to assist them in their role when, in the opinion of the Municipal staff, such requests can be reasonably accommodated within existing workloads and priorities, and do not place an unreasonable demand on available resources.

The Ad Hoc Committee may request the advice or participation of non-voting individuals, organizations or Committees with a particular area of expertise. The Committee Secretary will coordinate such requests in consultation with the Committee Chair.

### **7.0 Timelines**

The Committee will meet as necessary to provide recommendations to Municipal Council prior to February 1, 2024, in order to allow staff sufficient time to coordinate any changes before the commencement of the busy summer season.



## The Corporation of the Municipality of Temagami

### By-law 23-1702

#### **Being a By-law to Adopt 'Terms of Reference' for the Ad Hoc Committee of the Mine Landing Parking Stall Administration**

---

**WHEREAS** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** under Section 238 (2), the Municipal Act, S.O., 2001, c.25, c.M. 45, as amended, requires every municipality and local board to pass a procedure by-law governing the calling, place and proceedings of meetings;

**AND WHEREAS** Ad Hoc Committees provide advice to the Council for the Corporation of the Municipality of Temagami on all matters relating to their respective committee and are comprised of both members of Council and members of the general public;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. That the Terms of Reference attached hereto as Schedule "A" to this bylaw shall govern the Ad Hoc Committee for the Mine Landing Parking Stall Administration.
2. Nothing in this By-law shall be interpreted to conflict with or supersede the Municipality's Procedural By-law; in case of conflict the current Procedural By-law shall take precedence.
3. That this By-law shall repeal and replace any other By-law pertaining to 'Ad Hoc Committee for the Mine Landing Parking Stall Administration' except the Municipal Procedural By-law.
4. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
5. That this bylaw shall come into force and take effect upon final passing thereof.

**Read a First and Second Time this 26<sup>th</sup> Day of October 2023.**

**Read a Third and Finally Passed this 26<sup>th</sup> Day of October 2023.**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Clerk**

## Schedule "A" to By-law 23-1702

### **'Terms of Reference' for the Ad Hoc Committee of the Mine Landing Parking Stall Administration**

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#### **1.0 Authority**

The Municipal Act provides the Municipality with the authority to create 'Advisory Committees' for specific purposes and the Municipal Council of the Municipality of Temagami has deemed it advisable to establish an 'Ad Hoc Committee' to consider the Administration of the Mine Landing Parking Stalls.

In accordance with the Municipalities 'Procedural By-law', the Ad Hoc Committee is an 'Advisory Committee' authorized by the Council for the Corporation of the Municipality of Temagami and has been established in accordance with these Terms of Reference.

Committee members must be guided by these Terms of Reference and the Code of Conduct for Members of Council and Local Boards.

#### **2.0 Purpose, Mandate and Duties**

The purpose of the Ad Hoc Committee is to make recommendations to the Council of the Municipality of Temagami with regards to the 'Administration of the Mine Landing Parking Stall Administration'.

These recommendations should include:

- Considerations for all types of users (permanent residents, seasonal residents, contractors, business owner and visitor)
- Considerations for registration and annual fees
- Considerations for signage
- Considerations for stall identification
- Considerations for the number of stalls for each type of user
- Considerations for the care and maintenance of the stalls
- Considerations for renewal type (annual, seasonal, etc.)
- Considerations for overflow parking/day use
- Considerations for waiting list procedures
- Considerations for parking stall layout

#### **3.0 Composition and Term of Appointments**

The Ad Hoc Committee is to be comprised of:

- Two (2) Permanent Residents of Lake Temagami
- Two (2) Seasonal Residents of Lake Temagami
- Two (2) Members of the Temagami First Nation
- Two (2) Members of Council
- Public Works Superintendent

- By-Law Enforcement Officer
- Municipal Administrator
- Support Staff

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- An ability to set-aside personal interests for the benefit of the entire community
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All meetings must be conducted in accordance with the Municipality of Temagami's Committee and Local Board 'Policy and Procedures' (procedural By-law). Meetings shall be open to the public except if the subject matter being considered is within a category defined under Section 239(2), (3) or (3.1) of the Municipal Act, 2001, c.25, in which case the meeting may be 'Closed'.

#### **6.0 Resources**

##### **Lead Department**

The Administration Department will act as the lead Department for the Ad Hoc Committee. Staff from other departments or organizations may attend meetings as required to provide expertise or report on various matters as required and requested.

##### **Secretarial Support**

The Municipal Clerk will provide secretarial support to the Ad Hoc Committee to provide for the general administrative coordination of meetings, including the preparation and distribution of agendas and minutes.

### **Advisory Staff**

Municipal staff shall provide advisory support to the Ad Hoc Committee, including background information, resources and advice to Committee members to assist them in their role when, in the opinion of the Municipal staff, such requests can be reasonably accommodated within existing workloads and priorities, and do not place an unreasonable demand on available resources.

The Ad Hoc Committee may request the advice or participation of non-voting individuals, organizations or Committees with a particular area of expertise. The Committee Secretary will coordinate such requests in consultation with the Committee Chair.

### **7.0 Timelines**

The Committee will meet as necessary to provide recommendations to Municipal Council prior to February 1, 2024, in order to allow staff sufficient time to coordinate any changes before the commencement of the busy summer season.

**THE CORPORATION OF THE  
MUNICIPALITY OF TEMAGAMI**

**Building Services Agreement - By-law 23-1703**

---

**Being a By-law to execute an Agreement between the City of Temiskaming Shores and the  
Municipality of Temagami for Chief Building Official and Building Inspector Services**

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**WHEREAS** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

**WHEREAS** under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**WHEREAS** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

**WHEREAS** the Municipal Act, 2001, Section 20(1) provides that a municipality may enter into an agreement with one or more municipalities or local bodies, as defined in Section 19, or a combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries; and

**WHEREAS** the Council of the Corporation of the Municipality of Temagami and the Council of the Corporation of the City of Temiskaming Shores wish to extend the Agreement for the provision of Building Services to the Municipality of Temagami.

**NOW THEREFORE** the Council of The Corporation of the Municipality of Temagami enacts as follows:

1. That the Agreement between the City of Temiskaming Shores and the municipality of Temagami for the provision of Building Services, as attached hereto as Schedule A, is hereby adopted.
2. That the Mayor and Clerk are hereby authorized to sign the Agreement on behalf of the Corporation of the Municipality of Temagami.
3. That the Clerk of the Corporation of the Municipality of Temagami is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

**TAKEN AS READ A FIRST, SECOND AND THIRD** time and finally passed 26th day of October, 2023.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**This Agreement** made as of this 26<sup>th</sup> day of October, 2023.

Between:

**The Corporation of The City of Temiskaming Shores**  
(hereinafter referred to as “the City”)

And:

**The Municipality of Temagami**

**Whereas** the City and the Municipality of Temagami wish to enter into an Agreement for the provision of the City providing Building Services (Attached as Appendix “A”) to the Municipality of Temagami upon the terms and conditions set out in this Agreement pursuant to Section 3 of the Building Code Act, S.O. 1992.

**Now therefore witnessed that** in consideration of the terms, covenants and provisions herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

**1. Term**

The terms of this Agreement (the “Term”) shall begin November 1<sup>st</sup>, 2023 (the “Commencement Date”) and shall continue to remain in effect for a one (1) year period ending on October 31<sup>st</sup>, 2024 unless either party terminates this Agreement by providing the other party with written notice of termination ninety (90) days prior to the effective date of termination

**2. Fees**

For the term of this agreement, the fees payable to the City for the provision of providing Building Services shall be at the annual rate of fifty-seven thousand two hundred seventy five dollars (\$57,275) plus applicable taxes (the “Fees”). The Fees shall be billed quarterly by the City

**3. Qualifications and Experience**

The City will provide qualified and certified Building Inspectors who are competent in conducting plans review and inspection services required under the Ontario Building Code.

#### **4. Reporting**

The Chief Building Official (CBO) for the City of Temiskaming Shores as appointed by the Municipality of Temagami shall report directly to the Deputy Treasurer for the Municipality of Temagami.

#### **5. Deadlines**

The parties hereby acknowledge that, under the OBC, all Ontario Municipalities are required to meet deadlines for responding to Building Permit Applications and are also required to complete inspections within certain timelines at different stages of construction. The Municipality of Temagami hereby agrees to provide the City with as much notice as possible, and in any event, not more than one (1) days' notice prior to the date of any building permit application decision that must be rendered and prior to the date of building inspection deadlines.

#### **6. Administration**

All administrative and inspection support services shall be completed by the Municipality of Temagami. Permit fees shall be issued, delivered and collected by the Municipality of Temagami.

The CBO and Building Inspector will be accessible by employees of the Municipality of Temagami and not the general public, unless so engaged by the CBO or Building Inspector, Monday to Friday from 8:30am to 4:30pm or after hours by telephone message or email.

#### **7. Water Access**

The Municipality of Temagami is responsible for providing transportation (boat with motor and snowmobile) for the provision of providing Building Services to properties accessible only by water in accordance with the deadlines as prescribed under the OBC.

#### **8. Court Proceedings**

The parties hereby acknowledge and agree that in the event that it becomes necessary to take any court action to enforce the provisions of the Building Code Act, OBC, Municipal By-laws or to respond to any action arising out of the enforcement, the Municipality of Temagami shall be responsible for any legal costs that may be incurred in undertaking or responding to the proceeding.



## **9. Indemnity**

The Municipality of Temagami agrees that it shall, at all times, indemnify and save harmless the City of Temiskaming Shores, its officers, employees and agents from and against all claims, demands, losses, costs, damages, actions, suits or other proceedings made, sustained, brought or prosecuted that are based upon, or caused in any way by anything done or omitted to be done by the City of Temiskaming Shores or any of its officers, directors, employees or agents in connection with services performed, purportedly performed or required to be performed by the City of Temiskaming Shores.

## **10. Insurance**

The Municipality of Temagami shall obtain and maintain throughout the term of this Agreement such insurance coverage as may be reasonably requested by the City including but not limited to:

- a) Comprehensive general liability insurance with limit of not less than five million (\$5,000,000.00) dollars per occurrence for bodily injury and/or property damage. The policy coverage must include personal injury, including harassment, discrimination, blanket contractual liability with cross-liability and severability of interest clauses;
- b) Professional liability and errors and omissions insurance in the amount of not less than one million (\$1,000,000.00) dollars;
- c) Property damage insurance against loss or damage by perils of “all risks” to the extent available and generally obtainable from time to time;

This required insurance coverage shall name the City as an additional insured. The Municipality of Temagami shall provide Certificates of Insurance showing compliance with this provision within thirty (30) days upon signing of this Agreement.

The required insurance coverage will not be cancelled or altered without thirty (30) days advance written notice to the City, unless otherwise required by law.

## **11. Workplace Safety Insurance Board Insurance**

The Municipality of Temagami must be certified and in good standing with the Workers Compensation Board. The Municipality of Temagami agrees to submit to the City, a Clearance Certificate from the Workplace Safety and Insurance Board (WSIB) of Ontario.

Workplace Safety Insurance Act coverage, assessments or reports are the exclusive responsibility of the Municipality of Temagami.

## **12. Records**

All records and information received the City for the purpose of providing the Building Services shall remain the property of the Municipality of Temagami and shall not be divulged or revealed to third parties. Such records and information shall, upon termination of this Agreement, be returned to the Municipality of Temagami.

## **13. Consequence of Termination**

In the event of termination of this Agreement for any reason:

- a) The City shall return to the Municipality of Temagami all records obtained by the City in connection with the performance of the Building Services, subject to the right of the City to retain copies of the said records for its own files; and
- b) There shall be a reconciliation of all amounts due and owing to the City for the Building Services as of the date of termination.

## **14. Notice**

Any notice to be given pursuant to this Agreement shall be in writing and signed by the person giving such notice. Any notice, offer, payment, certificate or other communication required or desired to be given in connection with this Agreement may be delivered personally or may be sent by pre-paid registered post, e-mail or facsimile transmission addressed to:

### **If to the City, at:**

The Corporation of the City of Temiskaming Shores  
325 Farr Drive  
P.O. Box 2050  
Haileybury, ON  
P0J 1K0  
Attention: Shelly Zubyck  
[szubyck@temiskamingshores.ca](mailto:szubyck@temiskamingshores.ca)  
(705) 672-3363 Extension: 4107

### **If to the Municipality of Temagami, at:**

The Corporation of the Municipality of Temagami  
7 Lakeshore Drive  
P.O. Box 220  
Temagami, ON  
P0H 2H0  
Attention: Sabrina Pandolfo  
[projects@temagami.ca](mailto:projects@temagami.ca)  
(705) 569-3421

And, any notice so delivered personally, by facsimile or by e-mail shall be deemed to have been received at the time of delivery, and any notice so mailed shall be deemed to have been effectively given and received on the fourth business day following and exclusive of the postmarked date thereof. Any party hereto may change his or its address for the purpose of this paragraph by giving notice of such change of address to the other parties hereto in the manner provided in this section.

#### **15. Force Majeure**

The City shall not be responsible for delays or any failure in the performance of their obligations under this Agreement resulting from acts of God, strikes, labour disturbances, illness, inclement weather or other emergencies and causes beyond the control of the City hereto.

#### **16. Assignment**

Neither party shall assign or transfer this Agreement.

#### **17. Governing Law**

This Agreement shall be governed by the law of the Province of Ontario.

#### **18. Extension, Modification and Renewal**

This Agreement may be amended or modified from time to time within the enforcement duties as described in the OBC. It shall not be amended or modified to include duties that are not prescribed within the OBC unless written consent from the City has been acknowledged. The course of dealing or of performance does not affect the waiver or modification of this Agreement unless adopted by the Council of the City of Temiskaming Shores and the Municipality of Temagami.

This Agreement shall expire one (1) year from its Commencement Date at which time a review of the Agreement by each party shall be undertaken. A By-law may be passed at the Council of each party to renew the Agreement once review has taken place.

#### **19. Severability**

If any term, covenant or provision of this Agreement or the application thereof to either party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term, covenant or provision to the other party or circumstances other than those to which it is held invalid or unenforceable shall not be

affected thereby and each term, covenant or provision of this Agreement shall be valid and enforceable to the fullest extent of the law.

**20. Binding Effect**

This Agreement shall ensure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.

**Remainder of Page left blank intentionally**

**In witness whereof** the Party of the First Part has hereunto affixed its corporate seal attested by the hands of its duly authorized officers, and the Party of the Second Part has hereunto set its hand and seal by execution under seal by each and every individual comprising the Party of the Second Part.

Signed and Sealed in )  
the presence of )

**Municipality of Temagami**

Municipal Seal )

\_\_\_\_\_  
Mayor

Municipal Seal )

**The Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**Appendix 01 to By-law 2023-xxx**

Building Services

1. Review plans, drawings, applications and specifications to determine whether the proposed construction of the building complies with the OBC;
2. Liaise with architects and engineers to ensure the OBC requirements are addressed in the design and engineering plans;
3. Review amended plans to ensure compliance with the requirements of the OBC;
4. Whenever possible, plans examination services is to be carried-out in the Municipal Office in the City of Temiskaming Shores;
5. Review other materials to determine whether the proposed construction of the building complies with the OBC;
6. Issue Change of Use Permits;
7. Renovation Permits;
8. Issue Plumbing Permits;
9. Issue Building Permits;
10. Issue Stop Work Orders;
11. Issue Orders;
12. Issue Occupancy Permits;
13. Prepare the Building Annual Report;
14. Conduct inspections of the construction of all buildings at all phases of construction required under the OBC or the Regulations there under;
15. Issue Inspection Reports; and
16. Perform or recommend the performance of such other functions as may be required under the OBC or the regulations relating thereto.

# THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

## BY-LAW NO. 23-1704

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**Being a by-law to amend by-law 14-1170 - to establish purchasing policies  
and procedures for the Municipality of Temagami.**

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**WHEREAS** subsection 5(3) of the Municipal Act, 2001, chapter 25, S.O. 2001 (the Act), as amended, states that a municipal power, including a municipality's capacities, rights, powers and privileges under section 9, shall be exercised by by-law;

**AND WHEREAS** section 270 of the Municipal Act, 2001 states that a municipality shall adopt and maintain policies with respect to certain matters including the procurement of goods and services;

**AND WHEREAS** Council did enact By-law 14-1170, a By-Law to Establish Purchasing Policies and Procedures for the Municipality of Temagami.

**AND WHEREAS** it is deemed expedient by Council to amend the previously approved Purchasing Policies and Procedures By-Law to include requirements from The Accessibility for Ontarians with Disabilities Act;

**NOW THEREFORE the Council for the Corporation of the Municipality of Temagami hereby enacts as follows:**

**1)** That the By-Law be amended to add the following section under:

1.0 PURPOSE, GOALS AND OBJECTIVES OF PURCHASING POLICY

**1.4 - *When constructing or redeveloping, the municipality will meet the requirements under the Accessibility for Ontarians with Disabilities Act, specifically the Design of Public Spaces Standards (link) of the Integrated Accessibility Standards Regulation- Ontario Regulation 191/11.***

***This includes and not limited to sections 80.8 and 80.9 Recreational Trails like posting trail head signage, media information and consulting with the public and people with disabilities on:***

- 1. the slope of the trail. 2. The need for, and location of, ramps on the trail. 3. The need for, location and design of, i. rest areas, ii. passing areas, iii. viewing areas, iv. amenities on the trail, and v. any other pertinent feature***

- 2) That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to this by-law, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
- 4) That any By-law contrary to this By-Law is hereby repealed.

READ a First, Second and Third time, and finally passed this 26<sup>th</sup> day of October 2023.

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Mayor

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Clerk



# THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

## BY-LAW NUMBER 23-1705

**A BY-LAW TO AUTHORIZE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION (“OILC”) FOR FINANCING OF CERTAIN ONGOING CAPITAL WORK(S) OF THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI (THE “MUNICIPALITY”); TO AUTHORIZE TEMPORARY BORROWING FROM OILC TO MEET EXPENDITURES IN CONNECTION WITH SUCH CAPITAL WORK(S); AND TO AUTHORIZE LONG-TERM BORROWING FOR SUCH CAPITAL WORK(S) THROUGH THE ISSUE OF DEBENTURES TO OILC**

**WHEREAS** the *Municipal Act, 2001* (Ontario), as amended, (the “**Act**”) provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule “A” attached hereto and forming part of this By-law (“**Schedule “A”**”) authorizing the capital work(s) described in column (2) of Schedule “A” (“**Capital Work(s)**”) in the amount of the respective estimated expenditure set out in column (3) of Schedule “A”, subject in each case to approval by OILC of the financing for such Capital Work(s) requested by the Municipality in the Application as hereinafter defined;

**AND WHEREAS** before the Council of the Municipality approved the Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the “**Regulation**”), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the “**Updated Limit**”), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule “A” (the “**Authorized Expenditure**” for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, and determined that the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, did not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Ontario Land Tribunal pursuant to the Regulation, was not required before any such Capital Work was authorized by the Council of the Municipality;

**AND WHEREAS** subsection 405 (1) of the Act provides, amongst other things, that a municipality may authorize temporary borrowing to meet expenditures made in connection with a work to be financed in whole or in part by the issue of debentures if, the municipality is an upper-tier municipality, a lower-tier municipality in a county or a single-tier municipality and it has approved the issue of debentures for the work;

**AND WHEREAS** subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

**AND WHEREAS** the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

**AND WHEREAS** OILC has invited Ontario municipalities desirous of obtaining temporary and long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

**AND WHEREAS** the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be (the “**Application**”) to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC and by way of temporary borrowing from OILC pending the issue of such debentures;

**AND WHEREAS** OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI ENACTS AS FOLLOWS:**

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the financing of the Capital Work(s) in the maximum aggregate principal amount of **\$1,150,000.00** substantially in the form of Schedule “B” hereto and forming part of this By-law, with such changes thereon as such authorized official may hereafter, approve such execution and delivery to be conclusive evidence of such approval.
2. The Mayor and the Treasurer are hereby authorized to negotiate and enter into, execute and deliver for and on behalf of the Municipality a financing agreement (a “**Financing Agreement**”) with OILC that provides for temporary and long-term borrowing from OILC under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
3. The Mayor and/or the Treasurer are hereby authorized, pending the substantial completion of the Capital Work or of each Capital Work, as the case may be, or as otherwise agreed with OILC, to make temporary borrowings pursuant to section 405 of the Act in respect of the Capital Work or of each Capital Work, as the case may be, on the terms and conditions provided in the Financing Agreement which Financing Agreement provides that the information contained in the Record, as defined in the Financing Agreement, in respect of such temporary borrowings shall be deemed final, conclusive and binding on the Municipality, and on such other terms and conditions as such authorized officials may agree; and the Treasurer is authorized to sign such certifications as OILC may require in connection with such borrowings in respect of the Capital Work(s); provided that the amount of borrowings allocated to the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does

not exceed the related loan amount set out in column (4) of Schedule “A” in respect of such Capital Work.

4. Subject to the terms and conditions of the Financing Agreement and such other terms and conditions as OILC may otherwise require, the Mayor and the Treasurer are hereby authorized to long-term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree (the “**Debentures**”); provided that the principal amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule “A” in respect of such Capital Work.
5. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under any outstanding temporary borrowing and/or the Debentures, as the case may be (the “**Obligations**”) and to pay such amounts to OILC from the Consolidated Revenue Fund.
6. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under any outstanding temporary borrowing and/or any Debenture outstanding pursuant to the Financing Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
7.
  - (a) The Mayor and the Treasurer are hereby authorized to enter into, execute and deliver the Financing Agreement, and to issue the Debentures, one or more of the Administrator and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the Obligations of the Municipality under the Financing Agreement, to request and receive any temporary borrowing and to issue the Debentures, and the Treasurer is authorized to affix the Municipality’s municipal seal to any such documents and papers.
  - (b) The money realized in respect of any temporary borrowing for the Capital Work(s) and the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to any such temporary borrowing and to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.
8. This By-law takes effect on the day of passing.

READ A FIRST SECOND AND THIRD TIME AND FINALLY PASSED THIS 26<sup>TH</sup> DAY  
OF OCTOBER 2023.

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**Mayor – Dan O’Mara**

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**Clerk- Rhonda Smith**

**Schedule "A"  
to By-Law Number XXXXX  
(Ongoing Capital Work(s))**

(1)	(2)	(3)	(4)
<b><u>By-Law Number</u></b>	<b><u>Description of Capital Work</u></b>	<b><u>Estimated Expenditure</u></b>	<b><u>Loan Amount</u></b>
23-1673	Temagami North Water Standpipe Rehabilitation, UV System Lagoon Upgrade, Chemical Panel Water Upgrades	\$4,153,100	\$1,150,000

**Schedule "B"**  
**to By-Law Number XXXXX**

## Webloans Loan Application PDF

Application for

Temagami, The Corporation of The Municipality of

### Projects

Loan Application ID	Project Name	Construction/Purchase Start	Construction/Purchase End	Project Cost	OILC Loan Amount
0	Temagami North Lagoon UV System & Upgrades	08/01/2023	12/31/2026	\$2,000,000.00	533,400.00
0	Temagami North Water Tower Rehabilitation	05/01/2024	12/31/2026	\$1,700,000.00	453,390.00
0	Temagami North Water Treatment Plant Chemical Panel Upgrades	05/01/2024	12/31/2026	\$495,468.23	163,210.00

### Details of Project Temagami North Lagoon UV System & Upgrades

**Project Category**

Sewage Treatment Infrastructure

**Project Name**

Temagami North Lagoon UV System & Upgrades

**Construction/Purchase Start**

08/01/2023

**Construction/Purchase End**

12/31/2026

**Energy Conservation**



**Project Address 1**

Part 1 AB304 Cedar Avenue

**Project Address 2**

**City / Town**

Temagami

**Province**

ON

**Postal Code**

P0H 2H0

**Description**

Temagami North Lagoon UV System & Upgrades

Comments and/or Special Requests

[Empty text area for comments and/or special requests]

Useful Life of Asset (Years)

40

**Project Financial Information**

Type of Financing

Construction/Short-term and Long-Term

Payment Frequency

Semiannually

Project Cost (A)

\$2,000,000.00

**Other Project Funding / Financing (B):**

Description	Timing	Amount
Ontario and Federal Government Grant	Existing	\$1,466,600.00
<b>Other Project Funding/Financing Total (B)</b>		<b>\$1,466,600.00</b>
<b>OILC Loan Amount (A-B)</b>		<b>\$533,400.00</b>

**Only include long-term borrowing in this section**

Required Date	Amount	Term	Type
12/31/2026	\$3,466,600.00	20	Amortizing
<b>Long-term Borrowing Total</b>		<b>\$3,466,600.00</b>	

**Details of Project Temagami North Water Tower Rehabilitation**

Project Category

Clean Water Infrastructure

Project Name

Temagami North Water Tower Rehabilitation

Construction/Purchase Start

05/01/2024

Construction/Purchase End

12/31/2026

Energy Conservation

Project Address 1

Parcel 21382 - Birch Crescent

Project Address 2

[Empty text field]

City / Town

Temagami

Province

ON

Postal Code

P0H 2H0



**Description**

Temagami North Water Tower Rehabilitation

**Comments and/or Special Requests****Useful Life of Asset (Years)**

50

**Project Financial Information****Type of Financing**

Construction/Short-term and Long-Term

**Payment Frequency**

Semiannually

**Project Cost (A)**

\$1,700,000.00

**Other Project Funding / Financing (B):**

Description	Timing	Amount
Ontario and Federal Government Grant	Existing	\$1,246,610.00

**Other Project Funding/Financing Total (B)**

\$1,246,610.00

**OILC Loan Amount (A-B)**

\$453,390.00

**Only include long-term borrowing in this section**

Required Date	Amount	Term	Type
12/31/2026	\$2,946,610.00	20	Amortizing
<b>Long-term Borrowing Total</b>	\$2,946,610.00		

**Details of Project Temagami North Water Treatment Plant Chemical Panel Upgrades****Project Category**

Clean Water Infrastructure

**Project Name**

Temagami North Water Treatment Plant Chemical Panel Upgrades

**Construction/Purchase Start**

05/01/2024

**Construction/Purchase End**

12/31/2026

**Energy Conservation****Project Address 1**

5 Cedar Avenue

**Project Address 2**

**City / Town**

**Province**

**Postal Code**

**Description**

**Comments and/or Special Requests**

**Useful Life of Asset (Years)**

**Project Financial Information**

**Type of Financing**

**Payment Frequency**

**Project Cost (A)**

**Other Project Funding / Financing (B):**

Description	Timing	Amount
Ontario and Federal Government Grant	Existing	\$332,258.23

**Other Project Funding/Financing Total (B)**

**OILC Loan Amount (A-B)**

**Only include long-term borrowing in this section**

Required Date	Amount	Term	Type
<input type="text" value="12/31/2026"/>	<input type="text" value="\$827,726.46"/>	<input type="text" value="20"/>	<input type="text" value="Amortizing"/>
<b>Long-term Borrowing Total</b>	<input type="text" value="\$827,726.46"/>		

**Debt and Re-payments Summary**

Has there been any new/undisclosed debt acquired since last FIR was submitted?  Yes  No

Please describe any re-financing plans for any existing "interest only" debt, if applicable.

**Non Re-payments of Loans or Debenture**

In the last 10 years, has the borrower ever failed to make a loan payment or debenture repayment on time to any lender, including the Provincial Government?

If yes, please provide details.

## OILC Loan Repayment Information

Please indicate the source(s) of revenue you plan to use to repay the OILC Loan

Taxation 0.00

User Fees 100.00

Service Charges 0.00

Development Charges 0.00

Connection Fees 0.00

Repayment Subsidies 0.00

Other

Total 100.00%

## Documentation and Acknowledgements

Please ensure all required documents are submitted with the signed application. OILC requires originals as noted below to be mailed or couriered. Also, please retain a copy of all documents submitted to OILC for your records.

To obtain templates for documents see listed below.

- Loan Application Signature Page signed and dated by the appropriate individual (original to be submitted)
- Certificate and sealed copy of OILC template By-law authorizing project borrowing and applying for a loan (original with seal)
- Certificate of Treasurer Regarding Litigation using the OILC template (original, signed & sealed)
- Updated Certified Annual Repayment Limit Calculation (original)

I acknowledge and agree that all of the above referenced documents must be submitted in the form required by OILC and understand that the application will not be processed until such documents have been fully completed and received by Infrastructure Ontario.

**Please note: OILC retains the right to request and review any additional information or documents at its discretion.**

### Confidential Information

OILC is an institution to which the Freedom of Information and Protection of Privacy Act (Ontario) applies. Information and supporting documents submitted by the Borrower to process the loan application will be kept secure and confidential, subject to any applicable laws or rules of a court or tribunal having jurisdiction.

## Infrastructure Ontario

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# THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

## BY-LAW NO. 23-1706

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### Being a By-Law to confirm the proceedings of Council of the Corporation of the Municipality of Temagami

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**WHEREAS** pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council; and

**WHEREAS** pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise; and

**WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Temagami at this Session be confirmed and adopted by By-Law.

**NOW THEREFORE** the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. **THAT** the actions of the Council of The Corporation of the Municipality of Temagami in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Municipality of Temagami, documents and transactions entered into during the October 26, 2023 Working Session meeting of Council are hereby adopted and confirmed, as if the same were expressly embodied in this By-Law.
2. **THAT** the Mayor and proper officials of The Corporation of the Municipality of Temagami are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Municipality of Temagami during the said meetings referred to in paragraph 1 of this By-Law.
3. **THAT** the Mayor and the Municipal Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-Law and to affix the Corporate Seal of The Corporation of the Municipality of Temagami to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 26<sup>th</sup> day of October, 2023.

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Mayor

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Clerk