



Corporation of the Municipality of Temagami

Memo No.
2023-M-074

Memorandum to Council

Subject:	Lake Temagami Waste Management Proposal.
Agenda Date:	April 13, 2023
Attachments:	Proposed Transfer Station and Briggs Landfill Hours

INFORMATION

As Council is already aware, the current contract with the Transfer station and Briggs Landfill Attendant will terminate on April 30, 2023.

Council has tasked an ad hoc committee with bringing recommendations and costing back to council, while keeping in mind the recommendations of the Lake Groups recommendations.

2022 Review of costs:

\$95076.54 was spent on contracted services between the transfer stations and the Briggs landfill. If you are looking at the budget, this includes the \$56,437 in Briggs Contracted Services, the \$23,376 in Mine Landing Transfer Contracted Services, \$10,896 in Welcome Centre Transfer Contracted Services and 2 bills totaling \$4367.54 that were not received until after the 2022-year end was finalized (these you will see in the 2023 actuals).

When looking at the Contracted Service Bills, the **Briggs** Landfill attendant was billed out at \$823 bi-weekly, which equals \$21,398 for the year. Therefore, to get an accurate picture of the **Transfer station** costs, this must be subtracted. The Total cost of the Transfer Stations attendant (including use of personal vehicle) = \$ 73,678.54

2022 Review of User Fees:

The current user fee for the Lake Temagami transfer stations (billed out to Lake Temagami property owners) is .000179 X the assessed value of the property. In 2022, \$40,056 was raised to recoup the costs of the transfer stations. This resulted in the transfer stations being underfunded by \$33,622.54

2023 Proposal:

It is understood that there are varying opinions and needs of the Permanent Lake Residents, The Seasonal Lake Residents and the Business Owners of Lake Temagami. We attempted to come up with a proposal that might “meet in the middle”. Please see the attached documents.

2023 Proposal Costs:

The proposal includes 40 hours per week of staff time in the summer months (about 20 weeks) and 24 hours per week of staff time for the remaining 32 weeks (off peak). Approximately 1600 hours per year. Using the top end of the wage grid, this would cost approximately \$58,000 per year, which includes benefit costs.

This proposal would also include purchasing a used vehicle to transport the bins and dump trailer, estimated fuel and maintenance costs on the vehicle and maintenance costs for the bins.

Staff Cost \$58,000 / Used Truck \$40,000 / Truck Fuel, Maintenance and Repairs \$20,000 / Bin and Trailer Maintenance and Repairs \$5,000 = \$123,000

2023 Financial Implications on Users:

Currently the user rate is .000179 of the assessed value, which equates to \$40,056 in revenues and only 33% of what we would need to raise in user fees to cover the proposed costs, if Council so chooses to move forward with the recommendations.

The rate would increase from .000179 to .000550 if the overall assessment of the lake remains the same.

Please see the comparison below of what the potential implications could be on the yearly user fees:

Assessed Value	Current Rate - .000179	To Cover 2022 - .00033	New Rate - .000550
250,000	\$44.75	\$82.50	\$137.50
500,000	\$89.50	\$165.00	\$275.00
750,000	\$134.25	\$247.50	\$412.50
1,000,000	\$179.00	\$330.00	\$550.00

In following years, property owners could see a decrease in this user fee, as the truck purchase would no longer be a factor. Otherwise the additional funds could be placed into a reserve to fund future capital items for the transfer stations (such as a compacting vehicle).

When you compare the 2022 Transfer Station Contractor fees of \$73 678.54 and the proposed employee and reoccurring vehicle costs at \$78,000, there is an approximate \$4,300 difference.

It is also important to note that with the transfer stations manned, we should be generating quite a bit more in tipping fees.

The Corporation of the Municipality of Temagami

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April 24, 2023

Dear Lake Temagami Residents,

As a result of the Solid Waste Management Plan completed in 2020, the Municipality has reviewed a number of recommendations related to waste management, including the Lake Temagami Transfer Station and the Welcome Centre Transfer Station. This plan sets the course for waste management over a long-term planning horizon. The objective of the SWMP are to:

- Align the Town with current Regulatory requirements and Best Practices
- Provide a sustainable framework to manage the Town's waste into the future, including one that is financially and environmentally responsible; and
- Identify future waste systems needs, with an eye on those that will drive operational efficiencies from a collection and disposal perspective.

From a Transfer Station perspective, information and data management is a crucial aspect of running a waste management system as it provides the necessary information to determine the status of the waste system and its landfills. Specifically, for the Lake Temagami Transfer Station it is recommended in the plan that the site be secure through an enclosure.

On March 4, 2021 Council authorized the Mayor to commission an Ad Hoc committee with appropriate membership to review the transfer station at the Lake Temagami Access Point. Mayor O'Mara chaired the ad hoc committee that consisted of Council representation, Temagami First Nation, Temagami Lake Association, Lake Temagami Association of Youth Camps, Lake Temagami Tourist Association and Public Works staff.

Items noted and discussed with the committee:

- Hire permanent staff to operate the site from 7:30 am to 7:30 pm on a daily basis during the peak season (May long weekend to Thanksgiving weekend).
- Bins would be monitored by the Attendant during operating hours and transferred to the landfill site after hours.
- Purchase ¾ ton truck and portable compacting unit
- Establish and designate an area for Waste Diversion
- Post signs

Council met on February 23, 2023 and directed staff to advertise the landfill/transfer station attendant position, for both full time and part time, to determine interest.; and an Ad Hoc group, consisting of the Mayor, the Deputy Mayor, the Treasurer Administrator, and the Public Works Superintendent, be established to discuss the proposals further and to bring back a recommendation to Council.

The Ad Hoc group from February 23, 2023 is proposing that we hire permanent staff to operate the Transfer Station located at the Mine Landing five (5) days per week during the peak season and three (3) days per week during the off season. Bins will be moved to the landfill site after hours.

Peak Season

Lake Temagami Access Point Transfer Station Hours

Sunday 9:00 am to 12:00 pm
Monday Closed
Tuesday 9:00 am to 3:00 pm
Wednesday 9:00 am to 3:00 pm
Thursday 5:00 pm to 8:00 pm
Friday Closed
Saturday 9:00 am to 3:00 pm

Welcome Centre Transfer Station Hours

Sunday 2:00 pm to 5:00 pm
Thursday 12:00 pm to 3:00 pm

Briggs Landfill Site Hours

Monday 8:00 am to 12:00 pm
Friday 1:00 pm to 5:00 pm

Off Season

Lake Temagami Access Point Transfer Station Hours

Sunday 9:00 am to 3:00 pm
Tuesday 9:00 am to 3:00 pm
Friday 9:00 am to 3:00 pm

Welcome Centre Transfer Station Hours

Tuesday 10:00 am to 10:30 am

Briggs Landfill Site Hours

Monday 8:00 am to 12:00 pm
Friday 1:00 pm to 5:00 pm

Residents can share their thoughts by sending comments to communicate@temagami.ca.

Transfer Station

SUMMER HOURS

		Open hours		Staff hours		
Sunday	Mine Landing	9:00 am to 12:00 pm	3	8:00 am to 1:00 pm	5	1hr Travel and 1hr Bin Move
Monday	Mine Landing	CLOSED		CLOSED		
Tuesday	Mine Landing	9:00 am to 3:00 pm	6	8:00 am to 4:00 pm	8	1hr Travel and 1hr Bin Move
Wednesday	Mine Landing	9:00 am to 3:00 pm	6	8:00 am to 4:00 pm	8	1hr Travel and 1hr Bin Move
Thursday	Mine Landing	5:00 pm to 8:00 pm	3	4:00 pm to 9:00 pm	5	1hr Travel and 1hr Bin Move
Friday	Mine Landing	CLOSED		CLOSED		
Saturday	Mine Landing	9:00 am to 3:00 pm	6	8:00 am to 4:00 pm	8	1hr Travel and 1hr Bin Move
			24		34	

		Open hours		Staff hours		
Sunday	Welcome Centre	2:00 pm to 5:00 pm	3	2:00 pm to 5:00 pm	3	
Thursday	Welcome Centre	12:00 pm to 3:00 pm	3	12:00 pm to 3:00 pm	3	
			6		6	

WINTER HOURS

		Open hours		Staff hours		
Sunday	Mine Landing	9:00 am to 3:00 pm	6	8:00 am to 4:00 pm	8	1hr Travel and 1hr Bin Move
Monday	Mine Landing	CLOSED		CLOSED		
Tuesday	Mine Landing	9:00 am to 3:00 pm	6	8:00 am to 4:00 pm	8	1hr Travel and 1hr Bin Move
Wednesday	Mine Landing	CLOSED		CLOSED		
Thursday	Mine Landing	CLOSED		CLOSED		
Friday	Mine Landing	9:00 am to 3:00 pm	6	8:00 am to 4:00 pm	8	1hr Travel and 1hr Bin Move
Saturday	Mine Landing	CLOSED		CLOSED		
			18		24	